



PRIVATE DINING



The Woodbury Private Dining

The Woodbury's dining experience represents the art of sharing and is a twist on the Modern American Diner Culture. Our team will work one on one with you to ensure that your event is tailored to meet your specific goals & budget requirements. Prix-fixe, family-style (buffet) brunches and coursed dinners created for two, three or four course options. We will host and take care of your guests with a fine tuned dining experience unlike any other in the downtown Columbus area. We offer an Eclectic American Diner menu, from our Homemade French Toast Casserole baked fresh served with Ohio Maple syrup, to our mouth-watering smoked Brisket a top of our Biscuits & Gravy.

Our roof top venue, and indoor semi-private party room offers versatility, comfort, style and elegance, coupled with the raved about Woodbury culinary experience in a comfortable setting. Wedding & Graduation Reception-style parties with entertainment, DJ's, specially ordered linens, floral arrangements, and more can be coordinated by our team according to your specific needs. We can offer an intimate dining experience tucked away in our semi-private alcove or help you show off on our roof top escape, or even open the whole space up to a great cocktail/appetizer happy hour utilizing our open-air high-top space. At The Woodbury we want to customize each event to your exact needs and make it an experience you will always remember. Come enjoy.

Because, Why Not?

GROUP DINING AND VENUE SPECS

At The Woodbury, we want your event to be as comfortable as being in your own home or office, so we offer a variety of dining and venue options that will fit to your desired needs. The roof top area offers an open air private dining space overlooking parts of downtown yet tucked away along side a mobile bar for fun in the sun or a shaded bar experience. Rent the whole space and have your own lounge and bar. Host a business meeting in our alcove. No matter what you're planning, we have the appropriate space that will fit your need.

OPTION A (Semi- Private dining room)

This space is perfect for parties of 10-20. The semi-private dining room has an alcove inspired area with an open air garage door option, exposing the fresh air and sounds of downtown giving this space a trendy urban vibe. The use of white chairs and industrial finishings, this area gives off a luxurious and elegant feel.

- Classroom style seating
- Long rectangular dining table
- Cocktail tables (upon request)
- Mingling space
- Accommodations of up to 25/30 guests
- Capable of supporting audio/visual needs with the use of our flat screen televisions

OPTION B (Bar and Lounge)

The bar and lounge has an open concept with wide windows facing Town Street. It sprawls the length of 30'+ allowing your event to be private yet centrally focused. Enjoy our vibrant and energetic decor while feeling like you own the show. The velvet lined booths offer a modern vintage flare along side the trendy white bar top and designer bar stools. Your friends and family will have no problem experiencing luxury while enjoying high quality food and drinks.

- Accommodations of 40 to 60 guests
- Multiple wait staff and bartenders to deliver drinks and passed appetizers (or appetizer stations)
- Full bar available for a cocktail hour

OPTION C (Roof Top)

Tucked away we have access to the second floor that opens up to a Roof Top Venue offering perfect views of the skyline. If you are looking to wine and dine your guests, this is the choice for your event. With a mobile bar and lounge seating area, coupled with the ability to expand to a large reception style seating, this is a great way to start your night or finish off that celebration in class. Enjoy cocktails and passed appetizers while mingling with others, then sit down for a multi-coursed dinner.

- Full mobile bar with Hourly Packages
- Up to 200 Seated Guests Reception with passed appetizers and lounge area
- Wireless Internet, AV, Plasma Screens, LCD Projector, Microphone and more are available for rental

OPTION D* (Private Venue Buy Out)

Renting the entire space is perfect for charity events or promotions and large inside gatherings. The large 4000 sq foot space offers a sprawling and modern space with a centralized bar area and surrounding plush and luxurious seating. The space offers space for mingling and areas that are designed for a bit more of an intimate setting.

*Designed for groups of up to 300 guests. Specialty cocktails, Premium Brand Liquors, Champagne, Beer and Wine. Minimum buyout applies for group dining reservations. Please inquire for a customized proposal. Additional Amenities Available: Full service event planning services, Plasma TVs, LCD Projectors, DJ's, Microphone and Podium, Stage & Room Lighting, Entertainment, Floral Design and Décor, Rentals, Linens and more.



MENU OPTIONS

Snacks

Priced by the bowl - Please inquire for a full list of menu options

SMOKED PENNY'S PECANS \$8

CHILI LIME POPCORN \$6

CHIPS, HOUSE QUESO & GUAC - \$14

Appetizers

Priced by the platter - Please inquire for a full list of menu options

CRAB CAKES - 3 dozen crab cakes with a bistro sauce and and lemon aioli. **\$102**

SHRIMP COCKTAIL - 3 dozen broiled & seasoned shrimp served chilled over house made slaw and a house made cocktail sauce. **\$108**

SESAME BULGOGI* 3 dozen grilled and chilled with fresh avocado on a crispy wonton **\$ 99**

CRAB RANGOON DIP - serves 2 dozen - words and things **\$ 90**

SPICY CARROT HUMMUS with rye bread toast points **\$ 54**

Bar Packages

*Priced per person** - cash bar and on consumption options available*

2 Hours-\$30

3 Hours-\$40

4 Hours-\$50

Package includes select cocktails and wines, import and domestic beer, soft drinks, coffee and tea.

*Package does not include shots or energy drinks.

** Prices may vary.

The Woodbury prides themselves on the quality and presentation of their hand crafted dishes and beverages. All of our dishes are designed to inspire a comforting sense of nostalgia in our guests. Our chef offers a exquisite range of fusion style dishes ranging from breakfast favorites to comfort favorites. Each item is sure to please all palettes, whether you are looking for something simple , to plant based, or an over the top indulgent entrée experience. We also offer delicate and hand made desserts for those with a sweet finish in mind. Your menu should reflect your tastes and personality, so let us arrange for a custom design your perfect menu. In addition to selecting the menu, your guests will also receive individually printed menu cards on the day of service. Please inquire about additional menus & customization



CUSTOMIZED MENU

Chef will ask you a few questions about your favorite tastes, textures, passions, etc.

Chef will then work with you side by side to design a customized menu according to your answers.

This is your chance to showcase your personality and show off your exclusive menu like no other.

or

Take time to personally pick and choose your select menu from our full service dining menu.

Our event coordinator can gladly guide you through the menu selection process so that you can create a customized menu for your guests to enjoy.

*Prices vary depending on menu selection



IT'S ALL IN THE DETAILS

We would like to like to assume you've already made your decision about hosting your event at The Woodbury, but non the less, we want to thank you for considering us in helping you host your next special event and celebration. Our spectacular spaces, along side our amazing food and your favorite people; it's a sure fire medley for success. Sit back, relax and let our experienced and dedicated staff enable your enjoyment.

Check out the things listed here to ensure we n help your event to go as smoothly as possible:

- 1. Agreement and Reservation:** In order to guarantee ta Private Area, a signed Private Dining Room Agreement and a valid credit card number must be given at the time of the Agreement in order to reserve the space for your event. This card will be held solely as a guarantee and nothing will be charged to this card prior to your event. Cancellations however, within 72 hours of your event may result in a \$25 per person cancellation fee.
- 2. Room Minimum:** All reservations for the Event Spaces will be subjected to a minimum food and beverage purchase. Minimums must be met with the purchase of food and beverage only, and do NOT include tax, gratuities, service fees, cake cutting, audio/visual charges, or set-up fees.

- 3. Hours:** Lunch events may be scheduled to begin as early as 11:30am and must be concluded and the area vacated by 4:00pm. Dinner functions can begin as early as 5:00pm and can be booked for up to 3 hours.
- 4. Guest Guarantee:** All functions will require a guest number confirmation three days (3) prior to the function date. If no guarantee number is received within three days prior to the function date, The Woodbury will consider the original expected guest number on the Event Space Agreement as the final guest count.
- 5. Food and Beverage:** All food and beverages served during your function must be purchased and properly prepared by The Woodbury with the exception of special occasion cakes. No other carry in items are allowed. If a cake from an outside source is brought in, a \$20.00 cutting and plating fee will be added to the total bill. The Woodbury must be advised of any plans to bring in a outside cake prior to the date of the function.

If your function does not meet the food and beverage minimum by the conclusion of your event, a room charge will be assessed to meet the minimum total. The room minimums are as follows:

Semi Private Dining Room

- Sunday-Monday: \$500
- Tuesday-Thursday: \$500 - \$1000
- Friday-Saturday: \$1500 - 2000

Bar and Lounge Area

- Sunday-Monday: \$500
- Tuesday-Thursday: \$1000 - \$1500
- Friday-Saturday: \$3000

Roof Top

- Sunday-Monday: \$1000
- Tuesday-Thursday: \$2000 - \$4000
- Friday-Saturday: \$4500 - \$6500

Luncheons:

- Weekdays: \$400
- Brunch: \$650

*Prices may vary based on event time.

**Weekend affairs will be reviewed and decided upon at the managers discretion.

IT'S ALL IN THE DETAILS

6. **Separate Checks:** Separate checks are discouraged in the Event Space(s) and will not be permitted for any Happy Hour or cocktail-party-style function. Any seated function wishing to have separate checks must notify the event coordinator prior to the event.
7. **Tax and Gratuity:** A 20% service charge and the current 7.5% sales tax will be added to all functions in the Event Space area.
8. **Audio/Visual:** Some areas of the private dining spaces are equipped with televisions for your convenience. For all other audio/visual needs, please speak to the event coordinator to make arrangements. An additional service and/or rental fee may apply.
9. **Decorations:** All decorations must be pre-approved by The Woodbury management. All decorations must conform to fire and safety codes. You will be required to remove all decorations at the conclusion of your function. Any questions regarding decorations for your event can be answered by the event coordinator.
10. **Final Payment:** Final payment for the entire function must be made at the conclusion of the function. The Woodbury accepts American Express, Visa, Master Card, Discovery, and cash.

We do not accept personal checks.
11. **Cancellations:** All reservations canceled less than 72 hours in advance of the start of the event, and all no-shows, will be subject to a \$25.00 per person cancellations fee, based on the number of guests specified on the signed Event Space Agreement. This fee will be charged to the credit card on file unless other arrangements are made.

MAKE IT OFFICIAL

To reserve the Private Dining Room at The Woodbury the following information must be completed and returned to the restaurant in person or via email at:

EVENT@WOODBURYCBUS.COM

You will be contacted by a member of our management staff after we have received your information to finalize all details not specified on this contract. We appreciate your interest in holding your next special event at The Woodbury and look forward to speaking with you soon.

Feel free to email us your name/company name, phone number, potential event date, event times, number of guests, and occasion to event@woodburycbus.com

614.824.5042
215 E Town Street
Columbus, OH 43215
www.woodburycbus.com

EVENT SPACE AGREEMENT

Please fill out and return

Reservation Name: _____
(the name your guests will ask for when arriving)

Contact name: _____ Proposed date of function: _____

Contact phone: _____ Proposed time of function: _____

Contact email: _____ Contact Fax: _____

Estimated number of guests attending (must be finalized three days prior to event): _____

Purpose of the function: _____

Will you need any audio/visual equipment? If so, what are your needs: _____

Will you need assistance or any have special requests with décor? If so, how can we help?

A VALID CREDIT CARD NUMBER IS REQUIRED TO RESERVE THE PRIVATE DINING ROOM AT THE WOODBURY.

Type of Card: Amex MasterCard Visa Discover

Credit card number: _____ Expiration Date: _____

Name on credit card: _____

Authorized signature: _____

THE WOODBURY USE ONLY

Date received: _____ Received by: _____

Notes: _____